



<<Date>> (Format: Month Day, Year)

<<first_name>> <<middle_name>> <<last_name>> <<suffix>>
<<address_1>>
<<address_2>>
<<city>>, <<state_province>> <<postal_code>>
<<country >>

Re: Notice of Data Breach

Dear <<first_name>> <<middle_name>> <<last_name>> <<suffix>>,

Woods & Woods, LLC is a law firm located in Evansville, Indiana. This letter is to notify you of a recent incident involving your information. On February 1, 2020, Woods & Woods became aware that we were the victim of a ransomware attack, with the attackers claiming to have stolen some of our data and threatening to release the stolen data publicly. We promptly took steps to secure our information systems and investigate the incident, including contacting the FBI and hiring a forensic cybersecurity firm, to try to determine which, if any, data may have been stolen. As a result of the investigation, on February 25, 2020, we concluded that some information was stolen, but that we will likely not be able to determine all the specific data that was stolen; therefore we are notifying all potentially affected individuals of the incident. The data potentially stolen by the attackers included demographic information of individuals such as name, address, date of birth, and Social Security number, as well as medical information and bank account number and routing number for some individuals. We had your information because you are or were a client, you are or were a dependent of a client, or you contacted us and provided your information. This notification was not delayed as a result of a law enforcement investigation.

We have secured the services of Kroll to provide identity monitoring at no cost to you for 1 year. Kroll is a global leader in risk mitigation and response, and their team has extensive experience helping people who have sustained an unintentional exposure of confidential data. Your identity monitoring services include Credit Monitoring, Fraud Consultation, and Identity Theft Restoration.

Visit <https://enroll.idheadquarters.com> to activate and take advantage of your identity monitoring services.

You have until **June 9, 2020** to activate your identity monitoring services.

Membership Number: <<Member ID>>

We sincerely regret any concern or inconvenience this issue may cause you. We continue to work with the cybersecurity firm to pursue measures to protect and secure our data.

If you have questions, please call 1-844-968-1702, Monday through Friday from 8:00 a.m. to 5:30 p.m. Central Time.

Sincerely,

Neil Woods

Important Steps To Help Safeguard Your Information

Remain vigilant by reviewing your account statements and credit reports for unauthorized activity. You can get a free copy of your credit report every 12 months by visiting www.annualcreditreport.com or calling 1-877-322-8228. The three nationwide Credit Bureaus may be contacted as follows:

Equifax, PO Box 740241, Atlanta, GA 30374, www.equifax.com, 1-800-685-1111

Experian, PO Box 2002, Allen, TX 75013, www.experian.com, 1-888-397-3742

TransUnion, PO Box 1000, Chester, PA 19016, www.transunion.com, 1-800-916 8800

Report suspected fraud or identity theft to your local law enforcement, your state's Attorney General, and/or the Federal Trade Commission (FTC), Consumer Response Center, 600 Pennsylvania Avenue, NW Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.ftc.gov/idtheft. Maintain a copy of the law enforcement report for creditors.

Implement fraud alerts and/or security/credit freezes- contact the Credit Bureaus to do this and for more information. An initial fraud alert can be placed if you suspect you have been, or are about to be, a victim of identity theft, and stays on your account for at least 1 year. An extended alert is if you have already been a victim of identity theft, and stays on your credit report for 7 years. To request a security freeze, you will need to provide the following:

1. Your full name
2. Social Security number
3. Date of birth
4. If you have moved in the past 5 years, all addresses within those years
5. Proof of current address such as a current utility bill or telephone bill
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
7. If you are a victim of identity theft, a copy of the police report, investigative report, or complaint to a law enforcement agency concerning identity theft

The Credit Bureaus have up to 1 business day after receiving your request by telephone or electronic means, or 3 business days after receiving your request by mail. They must send you written confirmation within 5 business days and provide you with a unique PIN or password to remove the freeze.



TAKE ADVANTAGE OF YOUR IDENTITY MONITORING SERVICES

You've been provided with access to the following services¹ from Kroll:

Single Bureau Credit Monitoring

You will receive alerts when there are changes to your credit data—for instance, when a new line of credit is applied for in your name. If you do not recognize the activity, you'll have the option to call a Kroll fraud specialist, who can help you determine if it's an indicator of identity theft.

Fraud Consultation

You have unlimited access to consultation with a Kroll fraud specialist. Support includes showing you the most effective ways to protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

Identity Theft Restoration

If you become a victim of identity theft, an experienced Kroll licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator can dig deep to uncover the scope of the identity theft, and then work to resolve it.

¹ Kroll's activation website is only compatible with the current version or one version earlier of Chrome, Firefox, Safari and Edge.

To receive credit services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.